



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**BAC Resolution Recommending the Use of Alternative Method of Procurement  
Resolution No. 2022-11-141**

**WHEREAS**, there is an approved Purchase Request (PR) No. 2022-11-141 with an Approved Budget for the Contract (ABC) of Four Hundred Eighty Thousand Pesos (Php 480,000.00) only for the Procurement of **Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022;**


**WHEREAS**, Section 48.1 of 2016 Revised IRR of RA 9184 (updated as of 01 September 2022) Subject to the prior approval of the HoPE, and whenever justified by the conditions provided in this Act, the Procuring Entity may, in order to promote economy and efficiency, resort to any of the alternative methods of procurement provided in this Rule. In all instances, the Procuring Entity shall ensure that the most advantageous price for the Government is obtained;

**WHEREAS**, the Bids and Awards committee was authorized to resort to Alternative Methods of Procurement in accordance with the provisions of Section 53.10 of the 2016 Revised IRR of RA 9184 (updated as of 01 September 2022);


**WHEREAS**, the Bids and Awards Committee recommends that the Procurement of **Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022** will be conducted through "Shopping";

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to conduct an Alternative Method of Procurement for this project.

**BAC RESOLUTION REQUESTING FOR THE APPROVAL ON  
THE USE OF ALTERNATIVE METHOD OF PROCUREMENT  
RESOLUTION NO. 2022-11-141 Date: November 28, 2022**

  
**ATTY. KAREN M. SALIMO**  
Member

  
**LOU C. PANALIGAN**  
Member

  
**MARIO B. MARAMOT**  
Member

  
**DAVID M. NUAY**  
Member

  
**NICOLAS M. BURGOS**  
Vice-Chairperson

  
**NADINE C. CELINDRO**  
Chairperson

APPROVED:

  
**MERTHEL M. EVARDOME, CESO V**  
Head of Procuring Entity

DEPEDBATS-BAC-F-037/R1/11-22-2021





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE OF AWARD  
(AMP)**

December 5, 2022

**MIRADETH I. SEVILLA**  
Chief Executive Officer  
M.I. Sevilla Resort  
Purok Jasmin, Brgy. Domoit,  
Lucena City

Dear **Ms. Sevilla:**

We are very pleased to inform you that we have considered your proposal for the **Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022** with **PR No. 2022-11-141** in the amount of Four Hundred Sixty-Two Thousand Pesos (P 462,000.00) only as corrected and modified in accordance with the Instruction to Bidders are hereby accepted.

You are hereby required to submit the necessary documents upon receipt of this Notice of Award.

Very truly yours,

**MERTHEL M. EVARDOME, CESO V**  
Head of Procuring Entity



MA. LUISA A. DE GUZMAN

DEPEDBATS-BAC-F-025/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉ deped.batangas@deped.gov.ph  
🌐 www.depedbatangas.org

# CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

**DEPARTMENT OF EDUCATION**, Division of BATANGAS, a government Entity existing under and by virtue of the laws of the Republic of the Philippines, represented herein by **MERTHEL M. EVARDOME**, CESO V Schools Division Superintendent, with office address at Provincial Sports Complex, Bolbok, Batangas City, herein referred to as "**DEPED**"

-and-

**M.I. SEVILLA RESORT**, a company duly organized and existing under the laws of the Republic of the Philippines, having its principal place of business at Purok Jasmin, Brgy Domoit, Lucena City, represented herein by **MIRADETH I. SEVILLA**, Owner, now hereinafter referred to as the "**SUPPLIER**"

## WITNESSETH

**WHEREAS DEPED** needs the services of a contractor/ supplier who will provide food, venue and hotel accommodation to the 60 participants during the "**Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022**".

**NOW, THEREFORE**, for and in consideration of the foregoing premises of the mutual covenants and provisions hereinafter set forth the parties hereto have agreed and do hereby mutually agree as follows:

### Section 1 Responsibilities of the Supplier

The SUPPLIER:

1. Provide food, venue and hotel accommodation on December 13-16, 2022 to (60) participants of the **DEPED**.
2. Maintain that all of the services to be performed under the pursuant to this contract shall be of the standard and quality which prevail among similar businesses and organizations of superior knowledge and skill engaged in providing similar services under the same or similar circumstances.

*Ma. Luisa A. De Guzman*  
MA. LUISA A. DE GUZMAN  
Supplier's Witness

*Miradeth I. Sevilla*  
MIRADETH I. SEVILLA  
M.I. Sevilla Resort

*Nadine C. Celindro*  
NADINE C. CELINDRO  
BAC Chairperson

*Mertel M. Evardome*  
MERTHEL M. EVARDOME, CESO V  
Head of Procuring Entity

**Section 2  
Responsibilities of the DEPED**

The **DEPED** will pay the Supplier/ Hotel Company the guaranteed number of participants. The Client shall be charged or billed the amount Total amount of Four Hundred Sixty-Two Thousand Pesos Only (P **462,000.00**) for the whole duration of the event.

QUANTITY	ITEM DESCRIPTION	UNIT COST	AMOUNT
60	DAY 1 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner with Venue & Accommodation	P 2,000.00	P 120,000.00
60	DAY 2 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner with Venue & Accommodation	P 2,000.00	120,000.00
60	DAY 3 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner with Venue & Accommodation	P 2,000.00	120,000.00
60	DAY 4 Breakfast, AM Snacks, Lunch and PM Snacks with Venue	P 1,700.00	102,000.00
	<b>TOTAL AMOUNT-</b> Four Hundred Sixty Two Thousand Pesos Only		<b>P 462,000.00</b>

**Section 3  
Supervision and Control**

The Supplier shall exercise strict discipline, close supervision and exclusive control and administration over personnel in accordance with the law, ordinances and pertinent government rules and regulations as well as the rules and policies laid down by the **DEPED** on the matter. In so far as enforcement of police and company rules and regulations related to safety is concerned, the **DEPED** shall exercise supervision and control over the participants.

**Section 4**

**Liability to Personnel and Third Parties**

The SUPPLIER/ Hotel Company is NOT an agent or employee of the **DEPED** and the personnel to assigned by the Hotel Company to the **DEPED** are in no sense employees of the latter as they are for all intents and purposes employees of the Hotel Company.

Accordingly, the **DEPED** shall not be responsible for any and all claims for personal injury caused to any of the personnel to any third party where such injury arises out of or in the course of performance of said personnel.

**Section 5  
Supplier/ Hotel Accommodation Inclusions**

*MA LUISA A. DE GUZMAN*  
Supplier's Witness

*MIRADETH I. SEVILLA*  
M.I. Sevilla Resort

*NADINE C. CELINDRO*  
BAC Chairperson

*MERTHEA M. EVARDOME, CESO V*  
Head of Procuring Entity

In Addition to the services offered mentioned above, the Supplier/ Hotel Company shall provide for the following Inclusions:

a. FOOD

- 4 Breakfast, 4 AM Snacks, 4 Lunch, 4 PM Snacks and 3 Dinner with attached menu options
- Managed Buffet

b. HOTEL ACCOMMODATION

- Airconditioned room
- 3-6 persons sharing in a room (in compliance with social distancing protocol)

c. FUNCTION HALL

- Use of Airconditioned Function Hall for 8-10 hours per day
- 8 persons sharing per table
- With Face mask (provided by guests)
- Use of overhead projector with wide screen
- Use Sound System
- With Brewed Coffee during session (disposable cups)
- Wifi Access
- Use of Swimming Pool until 10pm only
- Welcome Tarpaulin (8\*16ft)

**Section 6  
Use of Hotel Parking Space**


The Hotel Company shall allow the use of its parking space to the workshop participants free of charge.

**Section 7  
Assignment**

This contract cannot be assigned by either party, In case assignment will be made, the party assigning must inform the other party of such arrangement at least one day prior to the activity.

**Section 8  
Termination of Contract**

Either party may terminate this contract on any ground provided by law and for violation/s of the provisions of this contract. In such case, the party terminating shall serve a written notice to the other party at least one (1) day prior to the effectivity of termination.

  
MA. LUISA A. DE GUZMAN  
Supplier's Witness

  
MIRADETH I. SEVILLA  
M.I. Sevilla Resort


  
NADINE C. CELINDRO  
BAC Chairperson

  
MERTHE M. EVARDOME, CESO V  
Head of Procuring Entity

IN WITNESS WHEREOF, The parties hereto have caused this contract to be executed in accordance with the Laws of the Republic of the Philippines this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at \_\_\_\_\_.

For  
**DEPARTMENT OF EDUCATION**

  
**MERTHEL M. EVARDOME, CESO V**  
Schools Division Superintendent


  
**NADINE C. CELINDRO**  
BAC Chairperson

For  
**M.I. SEVILLA RESORT**

  
**MIRADETH I. SEVILLA**  
Owner/ CEO

  
**MA. LUISA A. DE GUZMAN**  
Supplier's Witness

Funds Available: *₱462,000.-*

  
**EDUARDA U. ALON**  
Accountant III

*02-10/10/2022-12-7927*  
*2/9/2022*

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF LUCENA, CITY(S)

**ACKNOWLEDGMENT**

**BEFORE ME**, A Notary Public for and in the City of LUCENA, CITY, this \_\_\_\_\_, personally appeared:


**GOVERNMENT ISSUED IDENTIFICATIONS**

Name	NUMBER	ISSUED ON	ISSUED AT
MERTHEL M. EVARDOME, CESO V	<u>0056065</u>	<u>August 7, 2019</u>	<u>PRC Manila</u>
MIRADETH I. SEVILLA	<u>D09-04-089563</u>		<u>LTO Lucena</u>


who are known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed.

This instrument, consisting of (5) pages, including the page on which this acknowledgement is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, at the place and date above-written.

  
**ATTY. JESUS M. CLEDERA**  
 Notary Public / NOTARY PUBLIC  
 Until UNTIL 31 DECEMBER 2023  
 MCLE NO. VII-1569774  
 ROLL NO. 33626/TIN NO. 124-971-707  
 PTR No. 1169590/12-20-2021/Lucena City  
 IBP OR NO.171964/1-4-22/Pasig City

Doc. No. 299  
 Page No. 60  
 Book No. 274  
 Series of bn

  
 MA. LUISA R. DE GUZMAN  
 Supplier's Witness

  
 MIRADETH I. SEVILLA  
 M.I. Sevilla Resort

  
 NADINE C. CELINDRO  
 BAC Chairperson

  
 MERTHEL M. EVARDOME, CESO V  
 Head of Procuring Entity



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE TO PROCEED  
(AMP)**

December 9, 2022

**MIRADETH I. SEVILLA**

Chief Executive Officer  
M.I. Sevilla Resort  
Purok Jasmin, Brgy. Domoit,  
Lucena City

Dear **Ms. Sevilla:**

The Notice to Proceed is hereby given to M. I. Sevilla Resort that work may commence on the date this NTP was received, the **Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022** with **PR No. 2022-11-141** in the amount of Four Hundred Sixty-Two Thousand Pesos (P 462,000.00) only.

Upon receipt of this notice, you are responsible in performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,

**MERTHEL M. EVARDOME, CESO V**  
Head of Procuring Entity

I acknowledge receipt of this Notice on DEC 12 2022

Name of the Representative of Bidder: MA. LUISA A. DE GUZMAN

Authorized Signature:

DEPEDBATS-BAC-F-026/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉ deped.batangas@deped.gov.ph  
🌐 www.depedbatangas.org





**Award Notice Abstract (Ref No.: 4449100)**

**Status: Updated**

<p><b>Reference Number:</b> 9293653</p> <p><b>Control Number:</b> PR No. 2022-11-141</p> <p><b>Bid Notice Title:</b> , PR No. 2022-11-141- Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022</p> <p><b>Approved Budget:</b> Php480,000.00</p> <p><b>Procurement Mode:</b> Shopping</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Lease and Rental of Property or Building</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Batangas</p> <p><b>Delivery Period:</b> 4 Day/s</p> <p><b>Contact Person:</b> Rey Alexis Malabanan</p>	<p align="center"><b>DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS</b> Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p align="center"><b>Lease of Venue for the conduct of Division Monitor</b></p> <p><b>Awardee :</b> M.I SEVILLA RESORT <b>Address :</b> Purok Jasmin Brgy.,Domoit Lucena City Quezon, Region IV-A, Philippines</p> <p><b>Contact Person :</b> Miradeth Ingles Sevilla <b>Designation :</b> Owner</p> <table border="1"> <thead> <tr> <th align="left" colspan="3"><b>Line Item</b></th> </tr> <tr> <th align="center">#</th> <th align="center">Product/Service/Project Name</th> <th align="center">Budget</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>Lease of Venue for the conduct of Division Monitor, Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022, 90110000, 1, Lot</td> <td align="right">Php480,000.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest Calculated Responsive Bid</p>	<b>Line Item</b>			#	Product/Service/Project Name	Budget	1	Lease of Venue for the conduct of Division Monitor, Lease of Venue for the conduct of Division Monitoring Evaluation and Plan Adjustments for 4th Quarter of Fiscal Year 2022 (1st Quarter of SY 2022-2023) on December 13-16, 2022, 90110000, 1, Lot	Php480,000.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php462,000.00</p> <p><b>Award Date:</b> 07-Dec-2022</p> <p><b>Publish Date:</b> 11-Oct-2023</p> <p><b>Date Last Updated:</b> 11-Oct-2023</p> <p><b>Contract Number:</b> PR No. 2022-11-141</p> <p><b>Proceed Date:</b> 12-Dec-2022</p> <p><b>Contract Effectivity Date:</b> 13-Dec-2022</p> <p><b>Contract End Date:</b> 16-Dec-2022</p> <p><b>Created By:</b> Rey Alexis L. Malabanan</p> <p><b>Date Created:</b> 11-Oct-2023</p> <p><b>Approver:</b> Rey Alexis L. Malabanan</p> <p><b>View Documents:</b> 4</p>
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**Created By:**

Rey Alexis Malabanan